**BOARD OF TRUSTEES MEETING MINUTES**

**January 22, 2018**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Vice Chair Thompson called the meeting to order at 6:00 p.m., and the following members answered roll call:

 Margaret Tyne Brian Duncan

Lisa Wiersema Dennis P. Fulrath Student Trustee Manuel Mooney

Absent Ed Andersen Scott Stoller

SVCC Staff: President, Dr. David Hellmich

VP of Academics and Student Services, Dr. Jon Mandrell

VP of Research, Planning, and Information Affairs,

Dr. Steve Nunez

Dean of Business Services, Melissa Dye

Dean of Foundation, Grants, and Governmental Affairs,

Dr. Lori Cortez

Human Resources Director, Kathryn Snow

Director of Facilities, Frank Murphy

Administrative Assistant, Dana Chacon

Director of Athletics and YMCA Programs, Mike Stevenson

Consent Agenda: It was moved by Member Fulrath and seconded by Member

Duncan that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

President’s Report: Dr. Hellmich provided the following information in his report:

 **Recognition of Falls Athletes**

Dr. Mandrell introduced Mike Stevenson to recognize the Fall Athletes who competed in nationals and those who were on the President’s or Dean’s List.

 **Enrollment Update**

Dr. Hellmich and Dr. Nunez provided an update on enrollment. Some key points are Dual Credit enrollment is up 1.8% in headcount and 3.3% in credits; full-time enrollment is down 10% in headcount; non-traditional headcount is up 1.2%; and online enrollment is up 3.6% in credits. Detailed data were provided.

 **Budget Update**

 Dr. Hellmich discussed the spreadsheets depicting the operating budgets for FY 2017 actual, FY 2018 budgeted, FY 2018 projected, and FY 2019 projected. He shared the FY 2019 projected budget reflects several assumptions not yet set.

Reports: *Student Trustee Report*:Student Trustee Mooney shared the list of Spring 2018 Student Activities.

*Foundation Report*:Dr. Cortez shared the Foundation received $68,000 in funds to support the manufacturing initiative. She also shared the Student Emergency Fund has helped eleven students in the first ten days of the spring semester. The Foundation was able to help with car repairs, transportation, bus passes, gas cards, and internet bills. Both Dr. Cortez and Member Tyne mentioned the Foundation’s only fundraiser, the *Chocolate Rendezvous*, is being held on Saturday, February 17 in the Dillon Mall. They encouraged all to attend.

*ICCTA Report:* Member Thompson shared he will attend the next meeting and Member Tyne will be attending the National Legislative Summit in Washington, D. C. in February.

Board Policy 419.01 It was moved by Member Duncan and seconded by Member

Fringe Benefits – Wiersema that the Board approve the revised Board Policy

Second Reading: 419.01 Fringe Benefits as presented for second reading. In a roll call vote, all vote aye. Student Trustee Mooney advisory vote: aye.

 Motion carried.

Administrator It was moved by Member Fulrath and seconded by Member

Resignation – Director Duncan that the Board accept the resignation of Dr. Therese

Of Health Professions: Ditto effective January 31, 2018. In a roll call vote, all vote aye.

 Student Trustee Mooney advisory vote: aye. Motion carried.

Faculty Appointment – It was moved by Member Tyne and seconded by Member

Multi-Craft: Fulrath that the Board approve the employment of Mr. Jeff

 Johnson as an Instructor of Multi-Craft starting August 10, 2018 at

the annual salary of $48,746. In a roll call vote, all vote aye.

Student Trustee Mooney advisory vote: aye. Motion carried.

Temporary Faculty It was moved by Member Wiersema and seconded by Member

Appointment – Certified Fulrath that the Board approve the employment of Ms. Judy

Nursing Assistant: Randall as a temporary Instructor of CNA starting January 8, 2018

 at a salary of $22,343.50 for the spring semester. In a roll call

 vote, all vote aye. Student Trustee Mooney advisory vote: aye.

 Motion carried.

Request to Serve It was moved by Member Wiersema and seconded by Member

Alcohol: Tyne that the Board approve serving alcohol during the Sauk

 Valley Chamber Annual Dinner, which is taking place in the

 Dillon Mall on Thursday, January 25, 2018. In a roll call vote,

 all vote aye. Student Trustee Mooney advisory vote: aye. Motion

 carried.

Closed Session: It was moved by Member Wiersema and seconded by Member

 Tyne that the Board move into closed session. In a roll call vote,

 all vote aye. Student Trustee Mooney advisory vote: aye. Motion

 carried.

Adjournment: Since the scheduled business was completed, it was moved by Member Fulrath and seconded by Member Andersen that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

The meeting adjourned at 7:09 p.m.

Next Meeting: The next regular meeting of the Board will be at 6:00 p.m. on February 26, 2018, in the Board Room.

Respectfully submitted,

Lisa Wiersema, Secretary